

The Forbes Road School Board met in the high school library for an administrative committee meeting at 7:00 pm on Tuesday, April 26, 2022, in the high school library. Members of the board present were Kathy Baker, Brian Barton, Robert Helman, Katherine Hollibaugh, Lori Kendall, Jim Lupey and Stacey Wyles. Board members Sean Fraker and Jordan House were absent from the meeting. Others present were Superintendent Dr. Maria Scott-Bollman, Cierra Neil, Elizabeth Fisher, Kristie Hohman, Amanda Brown and Heidi O'Neal.

The board went into executive session for personnel reasons from 7:01 pm to 7:33 pm. Board members present at the executive session were K. Baker, B. Barton, R. Helman, K. Hollibaugh, L. Kendall, J. Lupey and S. Wyles.

Additions to the agenda

On a Wyles/Hollibaugh motion, approval was given to add agenda item #16 to offer the biology teaching position to Daniel Tarr Jr at a rate of \$44,000. Motion carried unanimously.

There were no public comments.

Financial

On a Wyles/Kendall motion, approval was given to raise cafeteria meal prices for adults to \$2.00 for breakfast and \$4.00 for lunch retroactive to April 25, 2022. Motion carried unanimously.

Personnel

On a Hollibaugh/Helman motion, approval was given to offer the biology teaching position to Daniel Tarr Jr at a rate of \$44,000. Motion carried on a 6-1 roll call vote with board members voting as follows: K. Baker (Yes), B. Barton (Yes), R. Helman (Yes), K. Hollibaugh (Yes), L. Kendall (No), J. Lupey (Yes), S. Wyles (Yes). Board members S. Fraker and J. House were absent.

The board went into executive session for personnel reasons for the second time from 9:42 pm to 10:30 pm. Board members present at the executive session were K. Baker, B. Barton, R. Helman, K. Hollibaugh, L. Kendall, J. Lupey and S. Wyles.

On a Lupey/Kendall motion, board president Kathy Baker adjourned the meeting at 10:50 pm. Motion carried unanimously.

The Forbes Road School Board met in a regular session at 7:08 pm on Monday, May 2, 2022, in the high school library. Members of the board present were Kathy Baker, Brian Barton, Sean Fraker, Robert Helman, Katherine Hollibaugh, Jordan House, Lori Kendall, Jim Lupey and Stacey Wyles. Others present were Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Heidi O'Neal, Kristie Hohman, Amanda Brown, Chris Seymore and Tim Cummings.

Board President Kathy Baker announced that the board had met in executive session for personnel reasons from 6:00 pm- 7:00 pm that evening. Board members present for the executive session were Kathy Baker, Brian Barton, Sean Fraker, Robert Helman, Katherine Hollibaugh, Jordan House, Lori Kendall, Jim Lupey and Stacey Wyles. Superintendent Dr. Maria Scott-Bollman was also present at the executive session.

On a Baker/Fraker motion, approval of March 29, 2022, Administrative Committee Meeting-April 4, 2022, Regular Meeting and April 11, 2022, Special Meeting minutes were approved as presented. Motion carried unanimously.

On a Kendall/Hollibaugh motion, approval was given of the April treasurer's report. Motion carried unanimously.

On a Baker/Hollibaugh motion, approval was given for the May bills totaling \$299,471.40. Motion carried unanimously.

Additions to the agenda

On a Kendall/Hollibaugh motion, approval was given to add item (f7) to the agenda, discussion regarding money spent on the HVAC system in the old school. Motion carried unanimously.

On a Lupey/Hollibaugh motion, approval was given to add item (f8) to the agenda, the rental of E6 microphones and audio services from Freelance Audio Inc for an approximate total of up to \$2,900. Motion carried unanimously.

On a Lupey/Kendall motion, approval was given to add item (m7) to the agenda, return to breakfast being served in the cafeteria and utilize the main cafeteria only for meals. Motion carried unanimously.

On a Lupey/Hollibaugh motion, approval was given to add item (p3) to the agenda, to offer and upon acceptance hire Cortney Booher for the biology teaching position at a rate of \$52,500 for the 2022-2023 school year, upon the completion of necessary qualifications. Motion carried unanimously.

General Information

Superintendent Dr. Maria Scott-Bollman began the FCCCT report with news that Southern Fulton School District withdrew its letter of intent to leave the FCCCT. She reported that the JOC approved next year's budget at a significant cost reduction for all three districts. The MOU with Hagerstown Community College was approved to accept credit from the vet tech, construction trades, automotive technology and drafting and design programs. Finally, the Superintendent spoke of \$138,812 in ARP ESSER Set-Aside grant funding as well as a Supplemental Equipment grant in the amount of \$12,437.85 and the approval to use \$20,000 in Capital Reserve Funds from this year's budget.

Katherine Hollibaugh stated the most recent TIU II board meeting focused on personnel.

Facilities manager Chris Seymore updated the board on the status of the elementary roof repair, Forbes Road Youth Baseball and Softball purchasing a drain to be installed on the softball field and a Pre-bid meeting held last week for the HVAC system in the old school.

Amanda Brown gave a brief technology report addressing the Xerox contract renewal.

Heidi O'Neal stated there are three weeks left in spring sports in her athletic report. She added senior night for softball is set for May 16, 2022, and senior night for baseball is to be determined. Ms. O'Neal reported next on the cafeteria, stating for the month of April, 4,396 lunches and 4,227 breakfasts were served for a total reimbursement of \$32,106.22. She concluded with a review of the recent state cafeteria audit.

Ms. O'Neal gave the jr./sr. high school update in High School Principal Randy Gelvin's absence. The report began with news that progress reports were distributed on Thursday, April 28th, for the 4th and final time for the school year. The PSSA and Keystone testing dates were reviewed along with the National Honor Society annual induction meeting, which will be held on Monday, May 23, 2022, at 7:30 pm. The final topics were Baccalaureate on Sunday, May 29, 2022, and Commencement Wednesday, June 1, 2022.

Preparing for and taking the PSSA tests was the focus of Superintendent Dr. Maria Scott-Bollman's elementary report. She reported field trips were underway as well as Scholastic Quizzes, Fun Day and May Day. The Superintendent gave the dates for Red Bird graduation, May 25, 2022, Kindergarten graduation, May 20, 2022, and Sixth Grade graduation, May 27, 2022.

Superintendent Dr. Maria Scott-Bollman's district report began with the after-school tutoring program funded by the ESSER grant and ARP 7% Set-Aside grant. She explained the program focuses on intensive small group tutoring in reading and math for students who are at risk of failing one of those core subjects. Dr. Scott-Bollman stated she and technology director Amanda Brown submitted the first of the required ESSER grant reporting.

There were no public comments.

Financial

On a Baker/Hollibaugh motion, approval was given for the tentative budget for the Forbes Road School District in the amount of \$8,791,046 for the fiscal year July 1, 2022, to June 30, 2023, as presented. Motion carried unanimously.

On a Fraker/Helman motion, approval was given for the Fulton County Center for Career & Technology budget for \$1,250,084 for the fiscal year July 1, 2022, to June 30, 2023, as presented. Motion carried unanimously.

On a Fraker/Helman motion, approval was given to use \$27,000 of deferred revenue to offset the Fulton County Center for Career & Technology budget for the 2022-2023 school year. Motion carried unanimously.

On a Baker/Fraker motion, approval was given to retain Fanelli/Willett as school solicitor at the rate of \$135 per hour for regular work and \$165 for specialized work (labor relations, litigations, etc.) for the 2022-2023 school year. Motion carried unanimously.

On a Hollibaugh/Baker motion, approval was given to renew the Xerox contract for a three-year term. Motion carried unanimously.

A motion to retain F&M Trust Company as school depository for the 2022-2023 school year was tabled and no action was taken.

A discussion was held regarding money spent on the HVAC system in the old school.

On a Barton/Helman motion, approval was given for the rental of E6 microphones and audio services from Freelance Audio Inc for an approximate total of up to \$2,900, with the drama club contributing \$200 of the total cost. Motion carried unanimously.

Miscellaneous

On a Baker/House motion, approval was given to retain Stacey Wyles as school board treasurer for the 2022-2023 school year. Motion carried unanimously.

On a Baker/Kendall motion, approval was given for the puberty educational materials as presented.

On a Lupey/Barton motion, approval was given for Algebra I to count toward high school credit when taken and passed prior to ninth grade. Motion carried unanimously.

On a Baker/Lupey motion, the potential list of graduates was approved as presented, pending completion of state and local graduation requirements.

On a Hollibaugh/Baker motion, approval was given for the revised agreement between Hagerstown Community College and Forbes Road School District. Motion carried on an 8-1 roll call vote with board member L. Kendall abstaining.

On a Barton/Baker motion, approval was given to amend the school calendar to allow teachers to work a full day on Wednesday, June 1, 2022, and dismiss at 10:00 am on Thursday, June 2, 2022. Motion carried unanimously.

On a Lupey/Kendall motion, approval was given to return to breakfast being served in the cafeteria and to utilize the main cafeteria only for meals. Motion carried unanimously.

Personnel

On a Baker/Lupez motion, approval was given to add Candace Hess, Sean Flaherty, Michele Baker, Maizie Husick and Jessie Williams (pending necessary clearances) to the substitute teacher list. Motion carried unanimously.

On a Hollibaugh/House motion, approval was given to add Amanda Doyle to the substitute nurse list, pending necessary clearances. Motion carried unanimously.

The board went into executive session from 9:05 pm to 9:57 pm for personnel reasons. Board members present at the executive session were Kathy Baker, Brian Barton, Sean Fraker, Robert Helman, Katherine Hollibaugh, Jordan House, Lori Kendall, Jim Lupez and Stacey Wyles.

On a Lupez/Hollibaugh motion, approval was given to offer and upon acceptance, hire Cortney Booher for the biology teaching position at a rate of \$52,500 for the 2022-2023 school year, upon the competition of necessary qualifications. Motion carried on a 7-1 roll call vote. Board members voted as follows K. Baker (Yes), B. Barton (Yes), R. Helman (Yes), K. Hollibaugh (Yes), J. House (Yes), L. Kendall (No), J. Lupez (Yes), S. Wyles (Yes). Board member Sean Fraker was not present to vote.

Policies

On a Wyles/Kendall motion, approval was given to adopt the recommended PSBA policy updates as follows:


- a. Policy 218 Vol I 2022 Student Discipline
- b. Policy 220 Vol I 2022 Student Expression/Dissemination of Materials
- c. Policy 227 Vol I 2022 Controlled Substances/Paraphernalia
- d. Policy 237 Vol I 2022 Electronic Devices
- e. Policy 808 Vol I 2022 Food Services

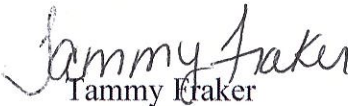
Motion carried unanimously.

On a Kendall/Hollibaugh motion, approval was given to adopt the Forbes Road School Board Director Policy Committee's recommended changes to the following policy:

- a. Policy 005 Organization

On a Helman/Kendall motion, Board President Kathy Baker adjourned the meeting at 10:05 pm. Motion carried unanimously.


Kathy Baker
School Board President


Tammy Fraker
School Board Secretary





BOARD OPERATIONS GUIDELINE

APPROVED: May 6, 2019

REVISED:

ABSTENTION FOR CONFLICT OF INTEREST

MEMORANDUM

TO: Board Secretary, Forbes Road School District
FROM: Lori Kendall School Director
Date: May 2

Pursuant to Pennsylvania's "Public Official and Employee Ethics Act" I hereby declare that I am required to abstain regarding the following issue/motion:

Revised Agreement with HCC

My conflict/reason for abstaining is as follows:

HCC is my employer

[Signature]
Signature of School Director



BOARD OPERATIONS GUIDELINE

APPROVED: May 6, 2019

REVISED:

ABSTENTION FOR CONFLICT OF INTEREST

MEMORANDUM

TO: Board Secretary, Forbes Road School District
FROM: Stacey Myles School Director
Date: 5-2-22

Pursuant to Pennsylvania's "Public Official and Employee Ethics Act" I hereby declare that I am required to abstain regarding the following issue/motion:

Misc. #1 Retain Stacey Myles
as board treasurer for the
2022-23 school year

My conflict/reason for abstaining is as follows:

Not voting for myself to
hold the position.

Stacey Myles
Signature of School Director

