

High School Discipline Rubric

VIOLATION/INFRACTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE
Group 1	These are behaviors or actions that impeded orderly classroom procedures or interfere with the orderly operations of the school. These are disruptive to the normal teaching environment and should be predominantly handled by the individual classroom teacher.		
Misuse of Electronic Devices	One week suspension from internet privileges	One month suspension from internet privileges	Suspended from ALL internet privileges indefinitely until end of the school year
Tardy to Class (Teacher based consequences)	At 3 tardies --> the classroom teacher discuss issue with student, call home and document tardies in Powerschool	At 5 tardies --> the classroom teacher discuss issue with student, call home assign one week of lunch detention and document tardies in Powerschool	Classroom teacher will refer student to Dean of Students or Principal. Administration will call home, document in PowerSchool and may assign After School Detention OR ISS.
Tardy to School (Drivers)	Warnings will be issued up to third. After 3 tardies - student will lose driving privileges for one week on school property	Additional warnings will be issued up to 7 total. Then student will lose privileges for one month	Additional warnings will be issued up to 10 total. After ten tardies occur, student will lose their driving privileges for the remainder of the school year
Inappropriate Language/Profanity	Warning given, Document in PowerSchool and one day of lunch detention for offense	Second warning given, document in PowerSchool, parent contact, and 1 week of lunch detention OR after school detention will be assigned (1, 2 or 3 hours)	Third warning given, document in PowerSchool, parent contact and one day of ISS for offense
Dress Code Violation	Warning and corrective measures to "fix" violation. Offense is logged in powerschool	Lunch Detention and corrective measure to "fix" the violation. Offense will be logged in PowerSchool and parent notified	One day of after school detention or ISS. Offense will be logged in Powerschool and parent notified
Disruptive Behaviors	Discussion of behaviors with student by teacher or administration. 1-5 days of lunch detention assigned and documentation in PowerSchool	Discussion of behaviors with student by teacher and administration. After School Detention (1, 2 or 3 hours) will be assigned, parent notification and documentation in PowerSchool	Discussion of behaviors with student by teacher and administration, 1-3 days of ISS, parent notification and document in PowerSchool.

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Violation of the No Touch Policy	Discussion of behaviors with student by teacher or administration, 1-5 days of lunch detention assigned, documentation in PowerSchool.	Discussion of behaviors with student by teacher or administration, after school detention will be assigned and doocumentation in PowerSchool	Discussion of behaviors with student by teacher or administration, 1-3 days of ISS, parent notification, documentation in PowerSchool.	Behavioral contracts for 3rd offenses will be created off each student needs and situations, .
Failure to Do Homework (Teacher based consequences)	Teachers may assign lunch detention ongoing until missing work is completed. If work is not turned in, parents must be contacted once a zero is placed in the gradebook.			
Cell Phone Violation	Cell Phone/Electronic device will be confiscated and turned over to the principal or dean of students until the end of the day. The infraction will be documented in PowerSchool.	Cell Phone/Electronic device will be confiscated and turned over to the principal or dean of students for one week. The dean of students or principal will contact parents and document in PowerSchool.	Cell Phone/Electronic device will be confiscated and turned over to the principal or dean of students for one month. The dean of students or principal will contact parents and document in PowerSchool. Behavioral	
Cafeteria Misconduct	All incidents involved in the Cafeteria will be investigated and assigned consequences			
Bus Misconduct	All incidents involved in the Bus will be investigated and assigned consequences			

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Group 2	These are behaviors or actions that result from the continuation of Group 1 infractions. They may also include against directed against persons and property. They are more frequent or SERIOUS, but may not necessarily endanger the health or safety of others in the school. These violations will be handled by Administration		
Forgery	The incident will be discussed with the student, documented in PowerSchool and receive 1-5 days of lunch detention. In the case of a parent note the parent will be notified.	The incident will be discussed with the student, documented in PowerSchool and receive afterschool detention/ISS based on the situation. Parent will be notified.	
Fighting/Physical Altercations	3-10 days of OSS or Combination of ISS/OSS, parent notification, possible notification of PSP, and documented in PowerSchool.		Parent notification, notification of PSP, documentation in PowerSchool, board hearing, possible referral to alternative educational facility and/or expulsion
Cheating/Plagerism	Assignment results in a grade of 0% and a meeting with the principal/dean of students	A grade of 0% for the marking period, after school detention, loss of activities and/or trip privileges and will be referred to counseling. Teacher or administration will call parents	A course grade of 0% will be given for the year. Student will go to a meeting in front of the school board
Skiping Class	Warning, one day of lunch detention for skipping	Discussion of second infraction, parent call home, and 1 week of lunch detention	Discussion of third infraction, call home and after school detention for every class that was skipped.
Truancy	All cases of Truancy are dealt with according to PA State Law Act 138. For more detailed information regarding this Act see www.elc-pa.org/truancy		
Defiance/Disrespect	1-5 Days of Afterschool detention will be assigned (1, 2 or 3 hours.) Notification to parents. Documentation in PowerSchool	3-5 days of ISS will be assigned. Notification to parents, Documentation in PowerSchool	8-10 days of ISS or OSS, parent notification, documentation in PowerSchool, possible referral to Alternative Education Facility,

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Vulgarity Towards Staff	Afterschool detention will be assigned. Parent notification and documentation in PowerSchool	1-5 days of ISS will be assigned. Parent notification and documentation in PowerSchool	10 days of OSS, parent notification in PowerSchool and possible referral to Alternative Education facility
Harrassment/Bullying	Olweus Bully Prevention Procedures will be followed after investigating the incident in its entirety. Consequences may be, but are not limited to lunch detentions, ISS, OSS and PSP involvement, In all cases, parents will be notified of the incident by an administration.		
Sexual Harrassment	Parent Notification, PSP notification, 5-10 days of OSS and/or combination of OSS/ISS documented in PowerSchool.	Parent notification, PSP notification, 5-10 days of OSS and or combination of OSS/ISS, documented in PowerSchool, board hearing, and referral to alternative educational facility.	Parent Notification, PSP notification, 5-10 days of OSS and/or combination of OSS/ISS, documenated in PowerSchool, board hearing, and referral to alternative educational facility and/or possible expulsion
Driving Violation	Parent Notified, One week of suspension of driving privileges on school property	Parent notified, one Month suspension of driving privileges on school property	Parent Notified, suspension of driving privileges on school property until the end of the current school year

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Group 3	These behaviors or actions which are the MOST SERIOUS violations of school rules or laws, including those involving violence or which present a threat or SERIOUS injury to persons or property. These violations will be handled by Administration		
Vandalism	Parents notified. Payment for Damages. 1-10 days ISS/OSS or combination. Powerschool Documentation. PSP notification if needed.	2nd and 3rd offenses CAN be any or all of the following depending on the situation: Parents notified, PSP will be called, Payment for damages will be redeemed (if applicable), formal hearing before the school board may be required, 10 days of OSS, and/or alternative educational placement or expulsion. Counseling may be required as well depending on the situation.	
Weapons	Parents notification. PSP notification. 10 days OSS and a school board hearing may be required.		
Sale, Possession, Distribution of Controlled Substances (Vaping, Tobacco, Etc.)	Parents notified. After school detention/ISS or combination will be assigned. Powerschool Documentation. PSP notification if needed. Fine from district magistrate		
Use or Being Under the Influence	Parents notified. 1-10 days OSS Powerschool Documentation. PSP notification if needed. Fine from district magistrate		
Threat to Student/School	Parents notification. PSP notification. 10 days OSS and a school board hearing may be required.		
Computer Issues	Parents notified. After school detention/ISS or combination will be assigned. Powerschool Documentation. PSP notification if needed.		
Possession or Transmitting Explicit Materials	Parent Notification, PSP notification, 5-10 days of OSS. Documentation in PowerSchool.		
Theft	Parents notification. PSP notification. 1-10 days ISS/OSS will be assigned. Documentation in PowerSchool.		